

ARIZONA BOARD OF FUNERAL DIRECTORS AND EMBALMERS

1400 West Washington, Suite 230, Phoenix, Arizona 85007

(602) 542-3095 phone • (602) 542-3093 fax

Web Site: www.azfuneralboard.us

MINUTES

March 18, 2014

Board Members

John Munden
Funeral Director
President

James Ahearne, Jr.
Funeral Director
Secretary

Msgr. Richard O'Keeffe
Consumer Member

Harold Adair
Funeral Director

Samuel Bueler
Funeral Director

Kristina Dyr
Consumer Member

Rev. William Smith
Consumer Member

Staff

Rodolfo Thomas
Executive Director

Gary Hendrix
Licensing Administrator

Patricia Keith
Program & Project
Specialist

1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT:

John Munden, President
James Ahearne, Secretary
Samuel Bueler, Member
Kristina Dyr, Member
Monsignor O'Keeffe, Member
Reverend William Smith, Member
Harold Adair, Member

STAFF PRESENT:

Rodolfo Thomas, Executive Director
Gary Hendrix, Licensing Administrator
Patricia Keith, Programs & Project Specialist

ATTORNEY GENERAL'S OFFICE:

Nancy Beck, Asst. Attorney General

CALL TO ORDER

John Munden called the meeting to order at 9:00 a.m.

I. CALL TO THE PUBLIC

II. MINUTES

Monsignor O'Keeffe motioned to approve the minutes of February 18, 2014. Harold Adair seconded the motion. The motion passed unanimously (7-0).

III. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

IV. EXECUTIVE SESSION: The Board motion to enter into Executive Session for Legal advise at 9:05 a.m. The Board motioned to enter public session at 9:12 a.m.

V. APPLICATION INTERVIEW:

Executive Director Thomas opened the Application Interview citing the requirements of both Arizona Revised Statutes and the Arizona Administrative Codes of which applicant Steven P. Knoblauch failed to meet. Applicant Steven P. Knoblauch was given the opportunity to speak to the Board. Executive Director Thomas recommended Board pend the application and allow the applicant the opportunity to meet the requirements as stated. Additionally, the Executive Director stated that the Board would not endorse the International application to the National Board of Examinations which is not provided within our statutes. The applicant may pay the appropriate fees for license and would have 360 days from his date of application to meet the requirements.

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*Seana A. Schoo	Funeral Director, Embalmer	Approved 7-0	O'Keeffe	Bueler
*Taylor E. Mealer	Funeral Director	Approved 7-0	Adair	Dyrr
*Patricia L. Krotenberg	Funeral Director	Approved 7-0	Adair	Dyrr
*Cassandra Casey-Khneiger	Funeral Director	Approved 7-0	O'Keeffe	Adair
*Laura M. Clark	Funeral Director	Approved 7-0	Dyrr	Bueler
*Ethan A. Bueler	Funeral Director	Approved 6-0	Adair	O'Keeffe
*Bridget A. Elkins	Embalmer	Approved 7-0	O'Keeffe	Dyrr
*Arturo Rios	Cremationist	Approved 7-0	Bueler	Dyrr
*Jessica K. Turner	Cremationist	Approved 7-0	Dyrr	Bueler
*Lia Keyser	Cremationist	Approved 7-0	O'Keeffe	Ahearne
*Thomas B. Hancock	Salesperson	Approved 7-0	Bueler	Ahearne
*Robert L. Emmer	Salesperson	Approved 7-0	Adair	Dyrr

RECUSE Sam Bueler recused himself from licensing of Ethan Bueler.

ATTENDANCE

*Seana A. Schoo appeared before the Board.

*Taylor E. Mealer appeared before the Board.

- *Patricia L. Krotenberg appeared before the Board.
- *Cassandra Casey-Kghneiger appeared before the Board.
- *Laura M. Clark did not attend the Board meeting.
- *Ethan A. Bueler appeared before the Board.
- *Bridget A. Elkins appeared before the Board.
- *Arturo Rios did not attend the Board meeting.
- *Jessica K. Tucker appeared before the Board.
- *Lia Keyser appeared before the Board.
- *Thomas B. Hancock appeared before the Board.
- *Robert L. Emmer did not attend the Board meeting.

VI. GENERAL

Executive Director's Report:

- 1. Intern Trainee** – Executive Director Thomas advised Board that the initial classes to be held at Mesa School of Mortuary Science will take place this Friday and Saturday, March 21st and 22nd. Executive Director Thomas will be discussing statutes and rules.
- 2. HB 2267** – Stake Holders supporting HB 2267 and those opposed discussed the bill and concerns. Following deliberation and discussion a motion was made by board member Monsignour O'Keeffe motioned to oppose HB 2267, motion seconded by board member James Ahearne. Motion passed 7-0.
- 3. Concerns with Black's Show Low Mortuary** – Executive Director Thomas advised board of the foreclosure and closing of Black's Show Low Mortuary. Additionally, Executive Director Thomas described the problems encountered with consumers experiencing problems obtaining death certificates and communicating with Responsible Funeral Director Robert Holland. Contact was made with the former Office Manager who assisted board staff in conveying files and prearrangement files to Silver Creek Mortuary in Taylor Arizona.
- 4. A Legacy Funeral Home Mesa/National Tissue Registry same location** – Executive Director Thomas advised board of the fact that A Legacy Funeral Home currently had created a donor/tissue organization known as National Tissue Registry which was being housed on the same premises as the funeral establishment and crematory. Executive Thomas explained the pitfalls and that the licensed establishments did not include the housing of a donor/tissue organizations. Following deliberation and discussion Board member Monsignour O'Keeffe motioned to open an investigation into the matter. Motion seconded by Board member Kristina Dyrr. Motion passed 7-0.

VII. ADJOURN

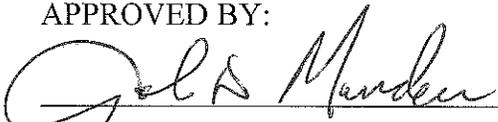
There being no other business, Samuel Bueler moved to adjourn at 10:40 a.m. Monsignor O’Keeffe seconded the motion (7-0).

2014 BOARD MEETING SCHEDULE

January 21, 2014	May 20, 2014	September 16, 2014
February 18, 2014	June 17, 2014	October 21, 2014
March 18, 2014	July 15, 2014	November 18, 2014
April 15, 2014	August 19, 2014 teleconf.	December 16, 2014

Rodolfo Thomas
Executive Director

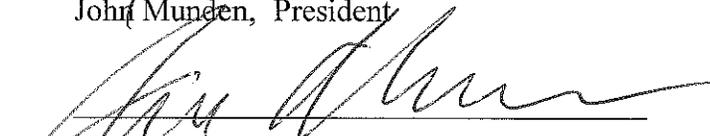
APPROVED BY:



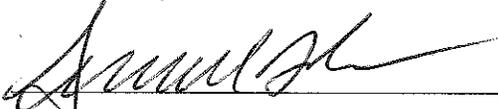
John Munden, President



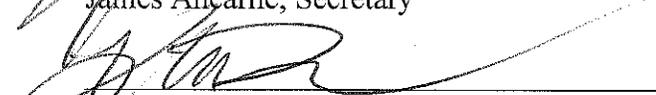
Hank Adair, Member



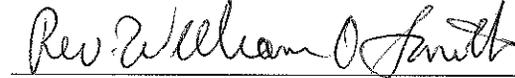
James Ahearne, Secretary



Samuel Bueler, Member



Kristina Dyrr, Member



Rev. William Smith, Member



Monsignor O’Keeffe, Member